



GwE



Cyfarfod / Meeting

CYD-BWYLLGOR GwE
GwE JOINT-COMMITTEE

Dyddiad ac Amser / Date and Time

9.30am DYDD LLUN, 8 GORFFENNAF 2013

9.30am MONDAY, 8 JULY 2013

Lleoliad / Location

VENUE CYMRU
LLANDUDNO

Pwynt Cyswllt / Contact Point

GLYNDA O'BRIEN

(01341) 424301

GlyndaOBrien@gwynedd.gov.uk

AELODAETH Y CYDBWYLLGOR/MEMBERSHIP OF THE JOINT COMMITTEE

Aelodau â phleidlais/ Voting Members

Cynghorydd/Councillor Ieuan Williams – Cyngor Sir Ynys Môn/Isle of Anglesey County Council
Cynghorydd/Councillor Sian Gwenllian – Cyngor Gwynedd Council
Cynghorydd/Councillor Wyn Ellis Jones – Cyngor Bwrdeistref Sirol Conwy/Conwy County Borough Council
Cynghorydd/Councillor Eryl Williams – Cyngor Sir Ddinbych/ Denbighshire County Council
Cynghorydd/Councillor Chris Bithell – Cyngor Sir y Fflint/Flintshire County Council
Cynghorydd/Councillor Michael Williams – Cyngor Bwrdeistref Sirol Wrecsam/Wrexham County Borough Council

Aelodau Cyfetholedig heb Bleidlais/Co-opted Non-voting Members

Esgobaeth Llanelwy/St Asaph Diocese – Carole Burgess
Cynrychiolydd Ysgolion Cynradd/Primary Schools Representative – Jeremy Griffiths
Cynrychiolydd Ysgolion Uwchradd/ Secondary Schools Representative – Annwen Morgan
Cynrychiolydd Ysgolion Arbennig/Special Schools Representative – Jonathan Morgan
Cynrychiolydd Llywodraethwr/ Governor Representative – sedd wag / vacant

Swyddogion heb Bleidlais/Non-voting Officers

Dr Gwynne Jones – Cyngor Sir Ynys Môn/Isle of Anglesey County Council
Dewi R. Jones – Cyngor Gwynedd Council
Geraint James – Cyngor Bwrdeistref Sirol Conwy/Conwy County Borough Council
Karen Evans – Cyngor Sir Ddinbych/Denbighshire County Council
Ian Budd – Cyngor Sir y Fflint/Flintshire County Council
John Davies – Cyngor Bwrdeistref Sirol Wrecsam/Wrexham County Borough Council

Swyddogion yn bresennol/Officers in attendance

Iwan Evans a Dafydd Edwards – Awdurdod Lletyol/Host Authority

AGENDA

1. APOLOGIES

To receive any apologies for absence.

2. DECLARATION OF PERSONAL CONNECTION

To receive any declaration of personal interest.

3. URGENT ITEMS

To note any items that are a matter of urgency in the view of the Chairman for consideration.

4. MINUTES OF THE LAST MEETING 20/02/13

5. PROGRESS REPORT

6. BUSINESS MATTERS

6.1 Chief Officer Line Manager

6.2 Headteacher Representation on the Joint Committee

6.3 Meetings Calendar

**REGIONAL SCHOOL EFFECTIVENESS AND IMPROVEMENT SERVICE
(SHADOW) JOINT COMMITTEE 20.02.13**

Present: Councillors Goronwy Parry (Isle of Anglesey County Council), Sian Gwenllian (Gwynedd Council), Wyn Ellis Jones (Conwy County Borough Council), Eryl Williams (Denbighshire County Council), Bernie Attridge (Flintshire County Council), Michael Williams (Wrexham County Borough Council)

Co-opted Members non-voting: Carole Burgess (Diocese Representative), Jeremy Griffiths (Primary Schools Representative), Annwen Morgan (Secondary Schools Representative), Jonathan Morgan (Special Schools Representative), Dr Wendy Kitson (Governors Representative)

Officers non-voting: Dr Gwynne Jones (Isle of Anglesey County Council), Dewi R Jones (Gwynedd Council), Geraint James (Conwy County Borough Council), Karen Evans (Denbighshire County Council), Tom Davies (Flintshire County Council) (substitute)

Also Present: Mohammed Mehmet (Chief Executive Denbighshire County Council), Iwan Evans (Legal Service Manager, Gwynedd Council) Elwyn Davies (Interim Chief Officer RSEIS) – for Items 1 – 4 only), Susan Owen Jones (Business and Finance Manager RSEIS) and Glynda O'Brien (Members Supporting Officer Gwynedd Council) – for Items 1-4 only).

Apologies Councillor Chris Bithell (Flintshire County Council), John Davies (Wrexham County Borough Council) and Dafydd Edwards (Head of Finance Gwynedd Council)

1. WELCOME

The Members were welcomed to the first meeting of the Regional School Effectiveness and Improvement Service Shadow Joint Committee, a historical occasion for education in North Wales.

2. CHAIR

IT WAS DECIDED: to elect Councillor Eryl Williams (Denbighshire County Council) as Chairperson for the Joint Committee for 2013/14.

3. VICE-CHAIR

IT WAS DECIDED: to elect Councillor Sian Gwenllian (Gwynedd Council) as Vice Chairperson for the Joint Committee for 2013/14.

4. DECLARATION OF PERSONAL INTEREST

No declaration of personal interest was received by any Members who were present.

5. JOINT COMMITTEE TERMS OF REFERENCE

Presented: RSEIS Joint Committee Terms of Reference outlining membership and delegated duties.

Following a decision made by the six Local Authorities of North Wales, Mr Iwan Evans (Legal Service Manager Gwynedd County), reported that the Joint Committee's Terms of Reference has been approved. Regarding membership, attention was drawn to the combination of members with a vote and those with no vote in accordance with legal requirements. It was noted that an inter-authority agreement allows attendance by deputies in Joint Committee meetings.

It was decided: to accept the report.

6. EXCLUDING THE PRESS AND THE PUBLIC

IT WAS DECIDED to exclude the press and the public from the meeting during discussion of the following items as it is likely that excluded information is disclosed as defined in paragraph 15, Section A, Appendix 12 A, Local Government Act 1972. These paragraphs are relevant as the reports contain information relating to specific individuals and that those individuals have a right to privacy. There is no public benefit which calls for the disclosure of personal information about the individuals or calls for their identification. As a result the public benefit falls in favour of keeping the information excluded, outweighing any public benefit of disclosing it.

7. APPOINTMENT OF CHIEF OFFICER

Three applicants were interviewed for the above post and:

It was decided: that Huw Foster Evans be appointed



REPORT TO THE JOINT COMMITTEE

8 JULY 2013

Report by: Interim Chief Officer

Subject: Progress report on the developments and introduction of GwE (the new Regional School Effectiveness and Improvement Service).

1.0 Purpose of the Report

1.1 To update the Joint Committee members on the progress and developments of the new Regional School Effectiveness and Improvement Service.

2.0 Background

2.1 GwE is expected to deliver on four of the six key functions as outlined in the full business case and the GwE Inter Authority Agreement. The service will be underpinned by the core principle of delivering on local and national Welsh language strategies to develop and increase excellence in pedagogy and Welsh medium / bilingual education in communities across North Wales. The functions are:

- supporting LAs to undertake their statutory functions in relation to school effectiveness;
- provide support for both LAs and schools in school improvement activity;
- specifically undertaking responsibility for the implementation for the National Implementation Plan (within the context of the core functions of the GwE);
- making provision for the development, maintenance and review of regional frameworks on a commissioned basis.

3.0 Considerations

3.1 In delivering the service since 1st April, GwE has followed a programme of work for the System Leaders inclusive of the following:-

- Familiarisation with link schools – visit schools during first half term to familiarise with developments since Autumn / Spring monitoring visits
- Pre-inspection support
- Post-inspection support
- Monitoring visit 3 with a focus on:-
 - Developments since previous visit
 - Capacity to improve (Leadership & Management Tool) (complete matrix & visit form)
- Team meetings (Regional & Sub-regional)
- Training on support for Numeracy & Literacy
- Contribute towards the 'Service Baseline Assessment'
- Familiarisation of:
 - Local Authority Structures
 - Service Level Agreement
 - Headteacher Performance Management
 - Regional Reporting System
- 'Hwb' – Information Technology
- Estyn Training – team member for 'follow up' inspections
- Use of Capita One

3.2 As part of compiling a baseline assessment, analysis has been undertaken of the Autumn term visits based upon school outcomes allied to the 'Leadership and Management Evaluation Tool.' Graphical information in Appendix 1 illustrates the percentage of primary and secondary schools in each of four categories across the North Wales consortium.

3.3 Following the completion of the 'Visit 3' meetings with schools, data will be compiled similarly to that in Appendix 1 but based upon 'schools' ability to improve.

3.4 On a termly basis Senior Officers of GwE along with Senior Officers of LAs meet with Dr Brett Pugh of the Standards Unit to discuss consortium performances. Appendix 2 highlights the consortia trajectories compared with the national trajectory up to 2014 as compiled by the Welsh Government Standards Unit.

3.5 With reference to the support for literacy and numeracy, 10 secondary schools and 91 primary schools across the region have started on the National Support Programme. The other schools will access support either starting in September or in November of this year. Schools have been reminded of the need to allocate funding from their School Effectiveness Grant to release teachers to work alongside their National Support Programme Partner. The Guide for Schools (Part 1) is now available on the Learning Wales website, or by following this link:

<http://learning.wales.gov.uk/resources/nsp-guide-part-1/?jsessionid=28ED29E183D649C4FE521151B1F86AAA?skip=1&lang=en>

We are currently in the process of appointing Associate Partners who will be working in identified schools to support the planning for, and implementation of, the Literacy and Numeracy framework. The Associate Partners will start work in September.

As part of our commitment to ensure that every System Leader is a 'System Leader of Literacy and Numeracy' a training session was held on May 24th to share information about the National Support Programme and the national tests.

3.6 The Service 'User Group' have met a few times in the past months. The main items discussed can be summarised as:

- Summer Term Work Programme;
- Personal Review & Development Programme for System Leaders;
- Service Level Agreement (between GwE & the 6 local authorities);
- Literacy & Numeracy Support.

3.7 The appointment process for staffing GwE has been completed. Eight System Leader appointments have been made this term – five Headteachers and three Deputy Headteachers from Secondary, Special and Primary school background. We have also appointed a Translator and an Administrative Support Officer.

3.8 Consultation meetings will take place with individual members of staff regarding their terms and conditions. This will involve consultation with their Trade Union (ASPECT). This is scheduled for mid to late July.

3.9 The interim Chief Officer has participated in a 'Task and Finish Group' involving the four consortia to identify possible national training and development programme for System Leaders. The

culmination of this work resulted in the following recommendations for consideration by ADEW and the Welsh Government:

- A national training and development programme for System Leaders be agreed.
- Programme components should be agreed as a basis for discussion with key stakeholders.
- A competency framework be developed as a basis to support the future selection, development and performance management of System Leaders.
- Participation in the System Leader training and development programme be compulsory for all System Leaders in Wales.
- That the programme is supported by and supports a national Performance Management process for System Leaders.
- A Masters level accreditation framework be agreed as an option available to System Leaders and their employees.
- Welsh Government and Consortia agree an action plan to establish the programme in all Consortia during the Autumn Term 2013.
- Appropriate partners, trade unions and teaching associations be consulted over the development and delivery of the programme.
- A programme board of key stakeholders be established to ensure delivery of the training and development programme within agreed timescales.

4.0 Recommendations

4.1 The Joint Committee is requested to:

4.1.1 note the developments of GwE since its commencement on 1st April 2013

4.1.2 endorse the Senior Management Team to prepare a forward work programme of developments for the 2013/14 academic year

5.0 Financial Implications

5.1 There are no financial implications arising from this report.

6.0 Equalities Impact

6.1 There are no new equalities impact arising from this report.

7.0 Personnel Implications

7.1 There are no new personnel implications arising from this report.

8.0 Consultation Undertaken

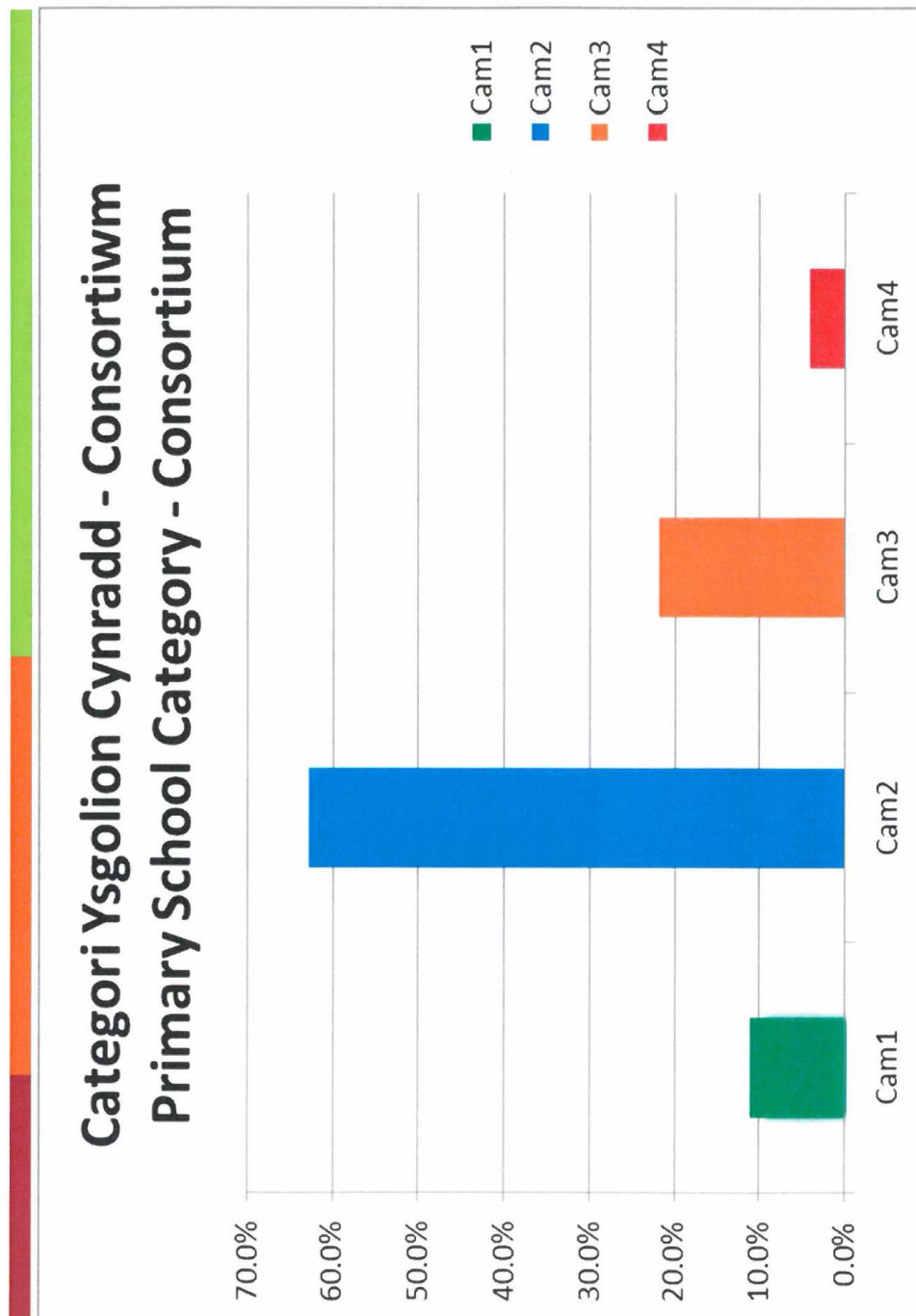
8.1 None directly as a result of this report.

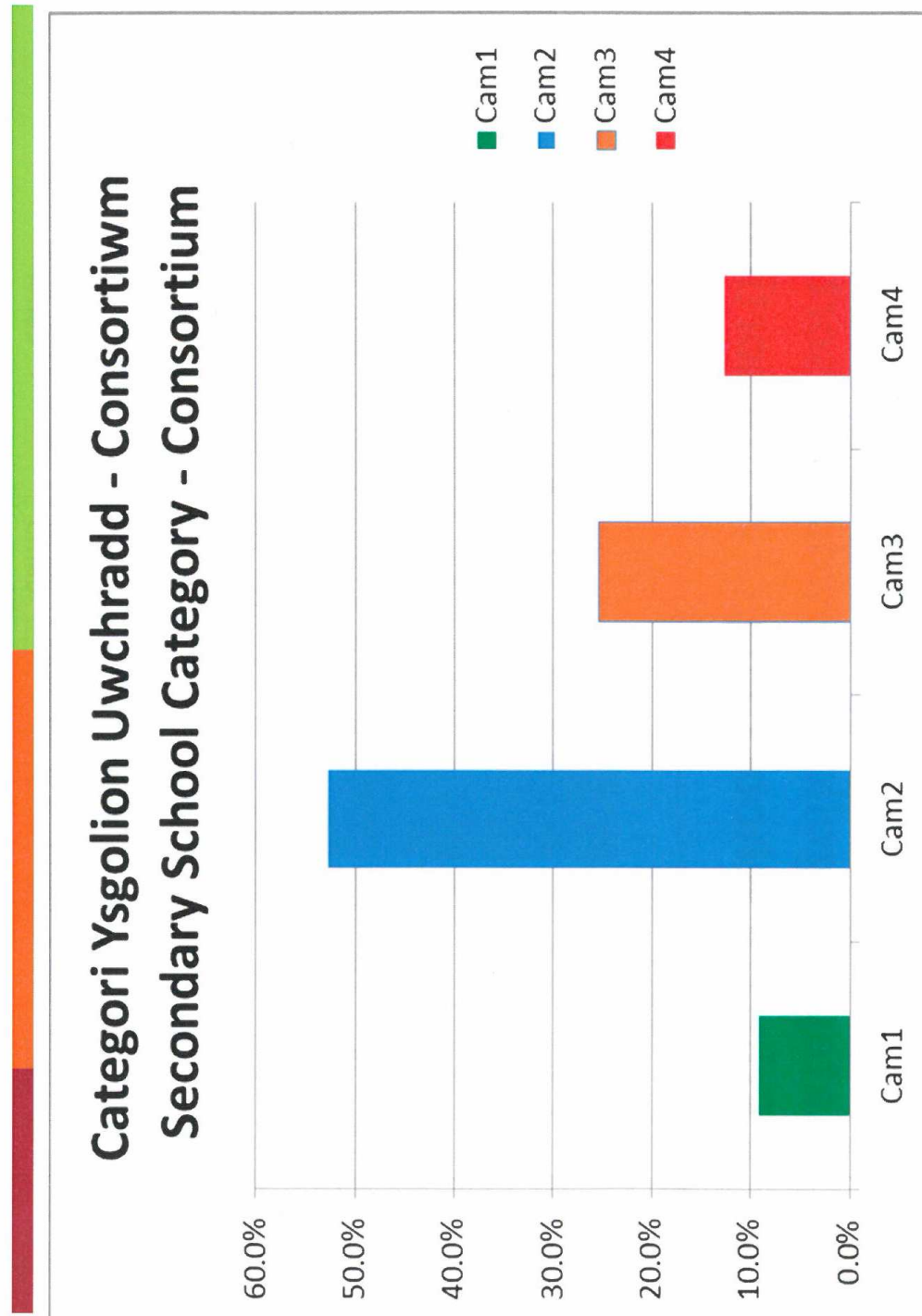
9.0 Appendices

Appendix 1 - Primary / Secondary School Category of Performance Relating to Outcomes

Appendix 2 - Consortia Trajectories Compared with National Trajectory up to 2014 (Welsh Government Standards Unit)

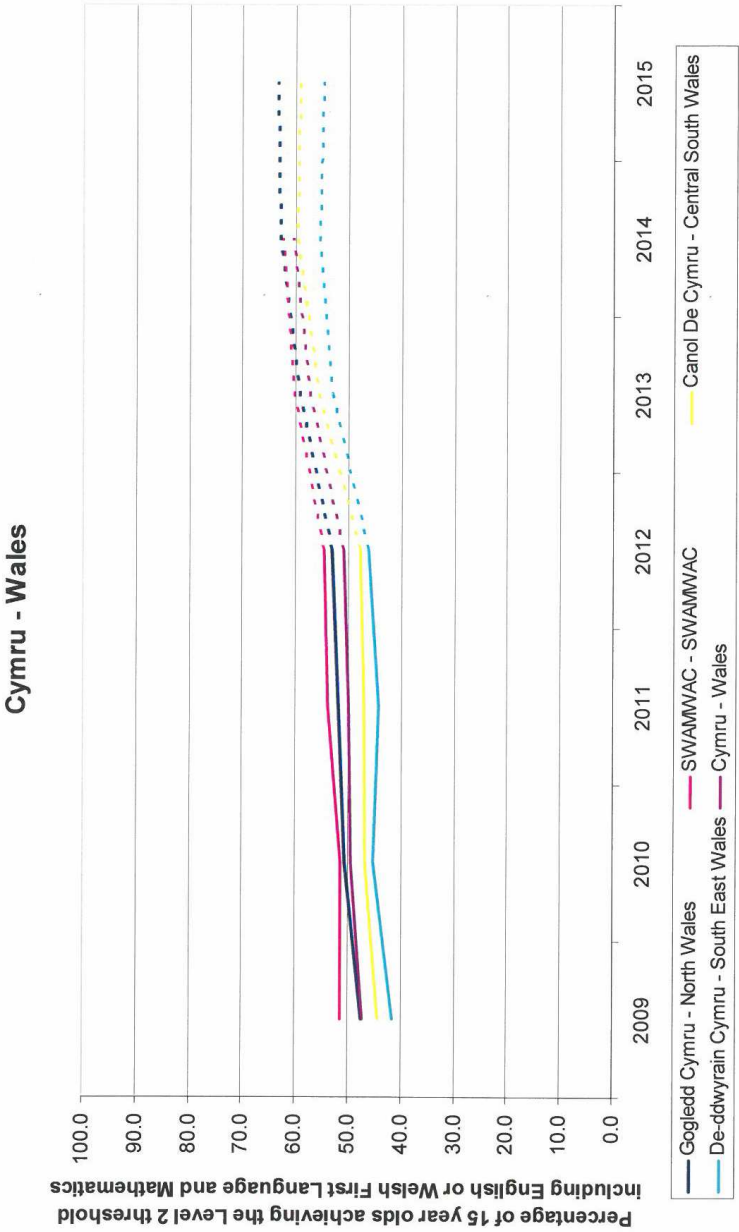
Appendix1





Appendix 2

Consortia trajectories compared with the national trajectory up to 2014





REPORT TO THE JOINT COMMITTEE

8 JULY 2013

Report by: Lead Director (Chair) of the Consortium

Subject: GwE Chief Officer

1.0 Purpose of the Report

1.1 To request the Joint Committee to consider and approve the line management arrangements for the Chief Officer.

2.0 Background

2.1 The terms of reference for the Joint Committee include:

2.1.1 To oversee the management of the Service and ensure that the Service is provided and performs in accordance with the expectations of the Councils as reflected in the Full Business Case, Inter Authority Agreement and agreed Annual Business & Commissioning Plans

2.1.2 To appoint the Chief Officer of the Service

2.1.3 To decide on disciplinary action against the Chief Officer.

3.0 Considerations

3.1 The advice from the host authority's human resources & monitoring officer, is that as the legal employers of the Chief Officer, a line manager from within the host authority is required for administrative matters, e.g. sickness arrangements, holidays, travel costs etc.

The host authority undertake a similar role with the Trunk Road Agency where a Corporate Director undertakes the role.

3.2 In accordance with the Joint Committee terms of reference, a professional line manager is required & it is suggested that this role lies with the Joint Committee (or panel of the Joint Committee).

3.3 It is recognised that a professional line manager on a day-to-day basis acting on behalf of the Joint Committee will also need to be agreed.

4.0 Recommendations

4.1 The Joint Committee is requested to approve the following line management arrangements for the Chief Officer:

4.1.1 Approve the host authority Corporate Director as administrative line manager.

4.1.2 Approve a panel of the Joint Committee for the formal, statutory processes of professional line management including performance management.

4.1.3 Approve that the Lead Director (Chair) of the Consortium undertake the role of professional line manager on a day-to-day basis on behalf of the Joint Committee.

5.0 Financial Implications

5.1 There are no financial implications arising from this report.

6.0 Equalities Impact

6.1 There are no new equalities impacts arising from this report.

Personnel Implications

7.1 There are no new personnel implications arising from this report.

8.0 Consultation Undertaken

8.1 Consultation has been undertaken with the host authority's Human Resources Senior Manager & Monitoring Officer; and the Education Directors' Strategic Group.

9.0 Appendices

N/A



REPORT TO THE JOINT COMMITTEE

8 JULY 2013

Report by: Lead Director (Chair) of the Consortium & Chair of the GwE User Group

Subject: Headteacher Representation on the Joint Committee

1.0 Purpose of the Report

1.1 To consider the request regarding Headteacher Representation on the Joint Committee.

2.0 Background

2.1 The six North Wales Local Authorities resolved in March 2012:

2.1.1 To support and approve the Full Business Case for the establishment of a Regional Schools Effectiveness and Improvement Service by April 2013.

2.1.2 To support the North Wales Education Programme Board's recommendation that a Joint-committee with a Host Authority be adopted as a model of governance.

2.2 In August and September of 2012 the six North Wales Local Authorities approved the Terms of Reference for the Joint Committee.

2.3 The membership of the Joint Committee set out below reflects the structure outlined in the Full Business Case:

Voting Members	Officer Members – Non Voting
6x Education Portfolio Members <i>one from each NW LA</i>	6x Statutory Chief Education Officers <i>one from each NW LA</i>
Co-opted Non-voting Members	Officers in Attendance
1x Diocese Representative <i>nominated from across the Wrexham, St Asaph and Bangor Diocese, on a rotating bi-annual term</i>	1x Legal Representative
1x Primary School Representative	1x S151 Representative
1x Secondary School Representative	

1x Special Schools Representative	
1x Governor Representative	Other specialists as requested

As provided for in the Full Business Case the GwE Schools and Governors User Group nominates a Secondary, Primary, Special and Governor representative to take the respective seats on the Joint Committee.

2.4 In accordance with the constitution, the GwE User Group appointed the following representatives at their meeting on the 7th of February 2013 (minutes of the meeting included as Appendix 1):

- Secondary Schools Representative: Annwen Morgan, Ysgol Uwchradd Bodedern, Anglesey
- Primary Schools Representative: Jeremy Griffiths, Ysgol Gwynedd, Flintshire
- Special Schools Representative: Jonathan Morgan, Ysgol y Gogarth, Conwy.

2.5 Concerns were raised at the meeting regarding the constitution of the Joint Committee & subsequently a request has been received from Claire Armitstead (statement included as Appendix 2).

3.0 Considerations

3.1 Advice has been sought from the host authority's Monitoring Officer regarding the request prior to discussion by the Educations Directors Strategic Group.

3.2 The main concerns raised are:

3.2.1 The membership of the Joint Committee reflects the membership structure as set out in the Full Business Case, the Inter Authority Agreement & was approved by each of the six North Wales Local Authorities. There has therefore been significant opportunity for consultation on the membership.

3.2.2 Revisiting this matter so soon after establishing the Joint Committee. There may be additional amendments identified within the first year.

3.2.3 Any amendment to the constitution will require discussion and approval by the six North Wales Local Authorities Cabinets.

3.2.4 The potential to reopen discussions again about the balance of Welsh-medium and English-medium representation and the varying definitions of these.

4.0 Recommendations

4.1 The Joint Committee is requested to:

4.1.1 Note the concerns raised in the statement from Claire Armitstead.

4.1.2 Note the concerns that have been identified & considered by the Host Authority's Monitoring Officer & the Education Strategic Directors' Group.

4.1.2 Note that the Joint Committee constitution in its present form reflects the structure as set out in the Full Business Case, approved by the Welsh Government; and the six North Wales Local Authorities .

4.1.3 To agree to review the headteacher representation on the Joint Committee after 12 months of operation.

5.0 Financial Implications

5.1 There are no financial implications arising from this report.

6.0 Equalities Impact

6.1 There are no new equalities impacts arising from this report.

7.0 Personnel Implications

7.1 There are no new personnel implications arising from this report.

8.0 Consultation Undertaken

8.1 Consultation has been undertaken with the Host Authority's Monitoring Officer & the North Wales Education Directors' Strategic Group.

9.0 Appendices

Appendix 1 – Minutes of the User Group Meeting (08/02/13) – items 3 & 4

Appendix 2 – Statement from Claire Armitstead (13/05/13)

Appendix 1 – GwE User Group Minutes (07/02/13)**GwE (Regional Schools Effectiveness & Improvement Service)****User Group Meeting**

14.00 Thursday 7 February 2013

Technium Optic, St Asaph

Present:

Name	Representing
Secondary Representatives	
Peter Agnew	Wrexham
Claire Armitstead	Denbighshire
Annwen Morgan	Ynys Môn
David Mountfort (on behalf of Rosemary Jones)	Flintshire
Special School Representative	
Jonathon Morgan	
Governor Representatives	
Derlwyn Hughes	Ynys Môn
Alison Fisher	Wrexham
Wendy Kitson	Conwy
Primary Representatives	
Gareth Hughes	Ynys Môn
Linda Houston	Wrexham
Jeremy Griffiths	Flintshire
Julia Buckley Jones	Conwy
Tim Redgrave	Denbighshire
Alun Jones	Denbighshire
Consortium / RSEIS	
Geraint James (GJ)	Chair of the Consortium
Elwyn Davies (ED)	RSEIS Chief Officer (interim)
Susan Owen Jones (SOJ)	RSEIS Business & Finance Manager

3. Role of the User Group & appointments to the Joint Committee

Members raised confusion regarding the role of this group & that of the North Wales Education Consortium Head teachers Group. GJ explained that the Headteachers Group once joined by the Governor representatives would also act as the RSEIS User Group. This would avoid duplication of meetings & also ensure consistency in terms of membership of the groups.

Apologies were expressed to those who were kind enough to volunteer to represent the User Group on the Joint Committee at the last meeting, however as there was no governor representation at the last meeting, it was not a full meeting of the User Group & it was therefore necessary to revisit the decision. Concerns had also been raised regarding ensuring representation from across the region not only geographically but also linguistically.

The group felt that there should be a Welsh & English medium representation for both primary & secondary on the Joint Committee. It was reported that the constitution of the Joint Committee is part of the Inter Authority Agreement which is in the process of being finalised. It was also noted that the membership of the Joint Committee was included in the Full Business Case published in March 2012.

It was agreed that a request be made that the membership be revisited by the Joint Committee at their first full meeting & advice be sought from the legal advisor within the host authority.

Action: GJ / ED / SOJ to seek advice from host authority & include as item for discussion at the first full meeting of the Joint Committee.

The following members of the group were nominated & elected to represent the User Group on the Joint Committee:

Primary School Representative:	Jeremy Griffiths, Ysgol Gwynedd, Flintshire
Secondary School Representative:	Annwen Morgan, Ysgol Uwchradd Bodedern, Ynys Môn
Special School Representative:	Jonathon Morgan, Ysgol y Gogarth, Conwy
Governor Representative:	Wendy Kitson, Conwy

4. Update on the appointment of the Chief Officer

It was reported that the assessment centre for the post of Chief Officer will take place on Monday 18 February 2013 & that the formal interview will take place on Wednesday 20 February 2013. It was confirmed that the interview panel will include the members of the Joint Committee.

The group reiterated the concerns raised regarding the need for geographical & linguistic representation particularly with regard to the appointment of the Chief Officer.

Although the above were nominated & elected as representatives of the User Group, it was agreed that advice be sought from the legal advisor at the host authority regarding the possibility of adding two additional representatives (i.e. English medium secondary & Welsh medium primary) as observers specifically for the appointment of the Chief Officer & that the Education Directors Strategic Group (at their meeting on Friday 08/02/13) endorse the request.

The following members of the group were nominated & elected as additional representatives:

Primary School Representative:	Gareth Hughes, Ysgol y Borth, Ynys Môn
Secondary School Representative:	Claire Armitstead, Rhyl High School, Denbighshire

Action: GJ / SOJ to raise at the Education Directors Strategic Group & to seek advice from the legal advisor within the host authority.

Appendix 2

Claire Armitstead (email) - 13 May 2013

Membership to the Joint Committee

As part of the Headteachers group for GwE I felt it was really important that I voiced my concerns with regard to the membership of the Joint Committee.

In our January meeting the chair asked for volunteers to become members of the board, to be truthful there was not an overwhelming response, and as such I felt compelled to volunteer. At the time myself, a special school head and a primary head for a bilingual school were asked to take on the role. We stated we felt that Welsh medium education needed also to be considered.

The meeting was not well attended and at the subsequent meeting in February one of our colleagues from Welsh Medium provision raised the same point. It was stated that a Welsh Medium, English Medium and Special School rep was required. On several attempts my primary colleague tried to step down and was discouraged from doing so until I felt I was left with no option.

When it was later stated that this group would become the appointment panel for the Chief Exec I stated I wished to withdraw my removal. In order to move on the group decided that 2 additional members – representing English Medium Secondary and Welsh Medium Primary should be invited to the interview in the short term and the representation of both languages on the joint committee in the medium term.

At our meeting this week it became clear that neither of these actions were to be carried out. Neither additional representative for the interview were invited you take part and the joint committee intended to consist of the same membership for an addition 12 months. I can understand that this may be due to a miscommunication but in reality I believe it calls into question the constitutions of the group.

*If I had known the quick fix advised by our group would not be actioned **under no circumstances** would I have stood down. I also believe the group in general would have followed more stringent procedures to appoint to this panels representative and a real vote would have taken place which it did not.*

Please be aware I totally support consortium working and I am a part of the head teachers group because I want to make it work. I am concerned, however, that the process completed from our group devalues the steps already taken to create a transparent and rigorous working relationship.



REPORT TO THE JOINT COMMITTEE

8 JULY 2013

Report by: Business & Finance Manager

Subject: Calendar of Meetings

1.0 Purpose of the Report

1.1 To request the Joint Committee to agree the programme of meetings for the forthcoming year.

2.0 Background

2.1 The Joint Committee shall meet as and when required to suit the needs of the Service in accordance with the Service timetable provided that there be a minimum of three meetings per year, one of which shall be specified as the annual general meeting. The venue for the meetings shall be agreed by the Joint Committee.

2.2 A draft schedule of meetings is proposed for adoption in Appendix 1.

3.0 Considerations

3.1 Two dates are proposed for the first two meetings in 2013/14 as Appendix A.

3.2 We have been unable to propose a date for the third meeting, due to the lack of confirmation of Council meetings within the proposed timeframe.

3.3 If alterations to the calendar are required, it is proposed that the Chair be authorised to make changes following appropriate consultation.

3.4 It is proposed that the second meeting be the Annual General Meeting.

3.5 It is proposed that the meetings be held in a central North Wales location, i.e. Conwy.

4.0 Recommendations

4.1 The Joint Committee is requested to:

4.1.1 Approve the meetings as proposed within Appendix A.

4.1.2 That the Chair be authorised to make amendments to the calendar if required.

5.0 Financial Implications

5.1 There are no financial implications arising from this report.

6.0 Equalities Impact

6.1 There are no new equalities impacts arising from this report.

7.0 Personnel Implications

7.1 There are no new personnel implications arising from this report.

8.0 Consultation Undertaken

8.1 Consultation has been undertaken with the 6 North Wales Local Authorities, to avoid any duplication with Council meetings.

9.0 Appendices

Appendix 1 – Proposed dates for agreement & adoption

Appendix 1

MEETING	DATE	TIME	LOCATION
GwE Joint Committee	6 November 2013	Afternoon	Conwy
GwE Joint Committee & Annual General Meeting	12 March 2014	Afternoon	Conwy