

## GwE JOINT COMMITTEE



### JOINT COMMITTEE MEMBERSHIP

The membership of the Joint Committee set out below reflects the structure outlined in the Full Business Case. The quorum necessary for a Joint Committee meeting shall be five voting (5) members of the Joint Committee. The Agreement will also provide for the attendance of a deputy if required.

<b>Voting Members</b>	<b>Officer Members –Non Voting</b>
6x Education Portfolio Members <i>one from each NW LA</i>	6x Statutory Chief Education Officers ( <i>one from each NW LA</i> )
<b>Co-opted Non-voting Members*</b>	<b>Officers in Attendance</b>
1x Diocese Representative <i>nominated from across the Wrexham, St Asaph and Bangor Diocese, on a rotating bi-annual term</i>	1x Legal Representative 1x S151 Representative
1x Primary Schools Representative	
1x Secondary Schools Representative	
1x Special Schools Representative	
1x Governor Representative	Other specialists as requested

As provided for in the Full Business Case the GwE Schools and Governors User Group nominates a Secondary, Primary, Special and Governor representative to take the respective seats on the Joint Committee

A body may nominate a Deputy to attend the Joint Committee on behalf of a member in the following circumstances:

- (i) to take the place of a member of the Joint Committee;
- (ii) where the member is unable to attend the whole meeting; and
- (iii) if the member has notified the Chairman in advance of the relevant meeting.

A Deputy shall only have the right to speak and where relevant vote at that meeting of the Committee or Sub Committee and no other function or appointment including appointments to Working Groups will be applicable to them when acting as a Deputy.

## **JOINT COMMITTEE TERMS OF REFERENCE AND DELEGATED FUNCTIONS**

The Inter Authority Agreement defines the governance arrangements for the Joint Committee, including its Terms of Reference and Delegated Powers. In doing so it also identifies which matters are specifically reserved to the individual partner authorities to determine. The terms of reference and delegated powers of the Joint Committee are:

- i to promote joint working in the delivery of the Service through:
- ii facilitating constructive partnership working;
- iii engaging with key interested bodies and stakeholders when appropriate; and
- iv carrying out such other activities calculated to facilitate, or which are conducive to the successful delivery of the Service; and
- v to oversee the management of the Service and ensure that the Service is provided and performs in accordance with the expectations of the Partner Authorities as reflected in the Full Business Case, Inter Authority Agreement and agreed Annual Business and Commissioning Plans;
- vi to approve the budget for the Service on an annual basis’;
- vii to approve the business plan for the Service on an annual basis;
- viii to monitor and manage the risks associated with the Service;
- ix to ratify requests from the Service for additional budget funding from individual Councils;
- x to approve the staff structure of the Service;
- xi to appoint the Chief Officer of the Service;
- xii to decide on disciplinary action against the Chief Officer; and
- xiii where required, to determine or arrange for the determination of appeals in relation to Human Resources matters.

The following matters are specifically reserved for individual Cabinet decision:

- i approval of inter-Council partnership governance arrangements;
- ii increase of budget over agreed Council contributions;
- iii procuring the necessary audit and assurance checks; and
- iv termination of the Partnership.